BRUIN QUICK GUIDE:
How to Enroll Using the Add a Class Button

Step	Action
1.	Once you have logged into BRUIN, click on the **CLASS INFO** category.
2.	Click on the **ADD CLASSES** button.
3.	Click on the **SEARCH** button.
4.	Type the **COURSE SUBJECT** in the Course Subject field, or click on the **SELECT SUBJECT** link to search by course subject.
5.	From the Course Career drop down list, select the desired **COURSE CAREER.** **Example:** Undergraduate, Graduate, etc.
6.	Click on the **SHOW OPEN CLASSES ONLY** check box.
7.	Click on the **SEARCH** button.
8.	Once your desired class is located, click on the **SELECT CLASS** button.
	NOTE: If the desired class is not available, please contact the OneStop Service Center at 800-756-7920 or 402-293-2000, Option 0.
9.	Verify the class information. Click the on the **NEXT** button.
10.	Click on the **CHECK BOX** to the left of the class to select the class.
11.	Click on the **VALIDATE** button.
	NOTE: Review the shopping cart message. If you have any questions or need assistance pertaining to this message, please contact the OneStop Service Center at 800-756-7920 or 402-293-2000, Option 0.
12.	Click on the **SHOPPING CART** link.
13.	Click on the **CHECK BOX** to the left of the class to select the class.
14.	Click on the **ENROLL** button.
15.	Confirm the class is correct, click on the **FINISH ENROLLING** button.
16.	Success message will be displayed.
17.	Close the box.
	End of Procedure